

# OFFICE OF THE CHAPTER 13 STANDING TRUSTEE

## Isabel C. Balboa, Chapter 13 Standing Trustee

### Certification of Business Debtor for Landlord

Debtor(s) Name: \_\_\_\_\_  
 Case Number: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

I, as the Debtor(s) named above, being of full age & duly sworn upon my oath, depose and say:

<b>OWNERSHIP IN RENTAL PROPERTIES</b>							
	Address of Property	Name(s) on Deed	% of Debtor's Ownership in Property	Relationship to Joint Owner, if any	Monthly Mortgage Payment (w/ Tax & Ins)	Mortgage Payoff	Current Fair Market Value
#1							
#2							
#3							
#4							
#5							

	Is Property currently being rented?	Tenant's Name	Is there a written Lease Agreement?	Lease Dates (Month/Year-Month/Year)	Rental Amount	Is there current insurance on property?
#1						
#2						
#3						
#4						
#5						

## Production of Documents

- PROVIDE COPIES OF THE LAST TWO (2) FILED TAX RETURNS, ALONG WITH ALL SUPPORTING SCHEDULES AND STATEMENTS. NOTE: Please redact SS#s (XXX-XX-1234), dependent(s)' names and birth dates.
  - PROVIDE A COPY OF THE CURRENT INSURANCE POLICY DECLARATION PAGE. NOTE: If proof of effective insurance is not provided to the Trustee with ten (10) days prior to the first scheduled 341(a) Meeting of Creditors, the Trustee may move to dismiss this case.
  - PROVIDE COPIES OF ALL BANK STATEMENTS FOR ONE (1) MONTH PRIOR TO FILING FOR EACH TENANT FOR WHICH YOU HOLD A SECURITY DEPOSIT OR SHOW PROOF OF THE SAFEKEEPING OF SUCH DEPOSIT.
  - PROVIDE A COPY OF THE CURRENT RENTAL AGREEMENT WITH ALL PAGES AND SIGNATURES. If there is no rental agreement, provide proof of rent received (i.e. canceled checks, letter from renter(s), and/or copies of bank statements for three (3) months prior to filing).
  - PROVIDE A COPY OF THE CURRENT MORTGAGE PAYOFF STATEMENT SHOWING CURRENT BALANCE DUE AND MONTHLY PAYMENT AMOUNT.
  - PROVIDE A COMPARATIVE MARKET ANALYSIS (CMA) INDICATING THE CURRENT VALUE OF THE PROPERTY. NOTE: A Zillow estimate is not acceptable.
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I declare, as the Debtor(s) named above, under penalty of perjury that the foregoing information is true and correct.

- I have attached all the required documents requested.
- I read and acknowledge Responsibilities as a Business Debtor ([www.standingtrustee.com/forms](http://www.standingtrustee.com/forms)).
- I understand that filing this document under the Trustee's Filing System (T.F.S.) constitutes the Participant's signature for purposes of signing the document under Fed. R. Bankr. P. 9011.

/s/ Print Debtor's Name: \_\_\_\_\_

/s/ Print Co-Debtor's Name: \_\_\_\_\_

Dated (mm/dd/yyyy): \_\_\_\_\_